

# PERSONNEL BOARD MINUTES

February 7, 2011

Old Town Hall  
7:00 p.m.

Present: Wayne Heward, Chairman  
Alexander Salmela  
Anita Stiles  
Jeannie Horne, Ex Officio

Absent: Robert L. Molla, III  
Jean M. Riley

The Board finished reviewing the Personnel Plan. A motion was made and seconded to accept all agreed upon changes to the FY 2012 Personnel Plan. The Board voted unanimously in favor of the motion.

## Staffing Update

- a. Recruiting- Reserve Public Safety Dispatcher
- b. New Hires-Assistant Treasurer, Administrative Assistant to the Chief of Police (internal), Library Division Head-Circulation (internal)
- c. Terminations-None
- d. Retirement-Deputy Assessor

The next meeting of the Board is to be determined and notification will be sent out to all Board members.

Jeannie Horne, Human Resources Officer